

**District of Columbia Health Care Association  
DCHCA**

**Meeting Minutes  
May 15, 2012**

**I. Call to order**

Sandy Douglass called to order the Board meeting of the DCHCA at 10:00 on April 17, 2012.

**II. Roll call**

The following persons were present: Sue Hargreaves, Gail Jernigan, Sandy Douglass, Janine Finck-Boyle, Solanges Vivens, Tim Cox, Denise Chadwick-Wright, Keysha Dale, Tina Sandri, Steve Nash, Larry Kelly, Donna Williamson, Leonard Smith, Remy Johnson and Scott Taylor

**III Approval of minutes from last meeting**

After a brief review, a motion was made by Gail Jernigan to approve the April minutes. Sue Hargreaves seconded the motion.

**IV. Financials** – Janine Finck-Boyle discussed the April financial statements. Revenues: convention income is \$22,910. Directory income of \$1,800 has been received to date. All but three facilities have paid their association dues. Associate member dues are \$6,000 below budget for the year. Seminar income of \$9,800 has been received. Through April, total association revenue of \$148,209 has been received. Expenses: ACHA dues of \$52,542 have been paid. \$5,181 of convention expense has been paid along with routine monthly expenses such as executive management and consulting. The DCHCA maintains a healthy balance sheet with total cash of \$254,935. Janine Finck-Boyle has been getting quotes from audit firms and has received several quotes on a compliance audit and annual 990 tax form preparation.

**V. Regulatory/Legislative**

**A. DHCF Issues**

- 1) Audit - 2010 rebasing audits will start this Summer.
- 2) 2007 Rebasing – DHCF plans to finish this process by September 2012.
- 3) OIG Audits – Nothing new on these audits.
- 4) MFP – CMS visit.
- 5) Budget Hearing 4/19/12. Veronica testified to re-iterate the same issues that have been critical to the membership.
- 6) Proposed Rulemaking – Therapy change & Quality of Care Funds. – This is moving ahead to be effective on May 1, 2012.

**B. Rulemaking Health Care Facilities Improvement Act**

- 1) Health Care Facilities Improvement Act Roundtable Discussion – Catania hearing follow-up.
  - a. LPN to RN Program. The committee has not met again.
- 2) Health care providers discharge meeting – A LTC Summit will be held in June

3) Second Proposal Rulemaking – Unlicensed Personnel has not been published

**C. Survey & Certification**

1) Formula for calculating RN hours – Nursing Directors met with Sharon Lewis. Many highly rated nursing homes in our geographic region use as low as 2.8 PPD. The association will draft a letter and the L.P.N.s will meet with Councilmember Catania.

2) Timeliness of Survey Reports – A letter is being drafted to Sharon Lewis. A common complaint is short turn-around times on documents received after hours or on Friday nights.

**D. DC Boards**

1) Nursing Home Administrators update – The fingerprinting session was cancelled. Steve Nash will be leaving the board after his term ends. Bob Sloan will be taking over as Chairman. Home Health Administrators’s licenses will be folded under the Nursing Home Licensing Board.

**VI. Quality of Care Initiatives**

**A. My Innerview**

1. DHCF signed off on the data sharing agreement. DCOA may not be involved with the grant.

**B. On Time -** Nothing new.

**C. Immunization Challenge** - The immunization challenge is over. There was good participation this year and Gail Jernigan attended the results meeting.

**D. CMS Initiative to reduce hospitalizations** – They need 15 DC facilities to participate and there will be at least two grantee.

**VII Work Group Reports**

**A. Convention** - 42 out of 60 booths have been sold. 13 of 19 facilities have registered. CEU hours for the sessions have been approved. Eight sponsorships have been sold.

**B. Moving Quality Forward**

1) There has been three seminars so far this year. There were 63 attendees at the OSHA seminar.

2) The next seminar being held is on July 25, 2012 at the Methodist Home. The topic will be HIPAA High Tech / EMR.

3) DelMarva is holding a meeting on May 30<sup>th</sup> in Annapolis.

**C. Financial Health** – Nothing new to report.

**D. Legislative Strategic** There will be a Legislation Day on June 20, 2012.

**E. Disaster Preparedness** - We are back in the grant cycle. Facilities need to sign MOAs. Grant money will be distributed between those that participate. Facilities are encouraged to partner with other facilities to transfer residents to as a back-up plan in case of an evacuation.

**F. Assisted Living** Nothing new to report.

**G. Bylaws Task Force** – There will be a Bylaws meeting on June 19, 2012.

**VIII AHCA –**

- A. DEA – Facilities need to keep tracking scheduled drugs that are destroyed.
- C. AHCA PAC - Encourage 100% board participation again this year.

**IX New Business –**

- A. OSHA – Scheduled surveys are happening around the District. Facilities should be holding periodic training on OSHA procedures. Your insurance brokers may be able to provide this training.
- B. There will be an upcoming meeting for DCHCA to collaborate with Leading Age.

The next meeting is the Trade Show and Convention on June 21, 2012 at Catholic University, Pryzbyla Center.

Minutes submitted by Scott Taylor, Board Secretary