

**District of Columbia Health Care Association  
DCHCA**

**Meeting Minutes  
April 17, 2012**

**I. Call to order**

Sandy Douglass called to order the Board meeting of the DCHCA at 10:00 on April 17, 2012.

**II. Roll call**

The following persons were present: Sue Hargreaves, Gail Jernigan, Sandy Douglass, Janine Finck-Boyle, Solanges Vivens, Tim Cox, Rhee Gilliam, Keysha Dale, Tina Sandri, Steve Nash and Remy Johnson.

**III Approval of minutes from last meeting**

After a brief review, a motion was made by Gail Jernigan to approve the March minutes. Solanges Vivens seconded the motion.

**IV. Financials** – Janine Finck-Boyle discussed the March financial statements. Revenues: convention income is \$6,180 for booth rentals. Directory income of \$800 has been received to date. All but four facilities have paid their association dues. Associate member dues are \$11,000 below budget for the year. Seminar income of \$2,400 has been received. Through March, total association revenue of \$56,792 has been received. Expenses: ACHA dues of \$52,542 have been paid. ASCHAE dues were paid along with routine monthly expenses such as executive management and consulting. The DCHCA maintains a healthy balance sheet with total cash of \$244,467. Janine Finck-Boyle has contacted an audit firm and has received quotes on a compliance audit and annual 990 tax form preparation.

**V. Regulatory/Legislative**

**A. DHCF Issues**

- 1) Audit - 2010 rebasing audits will start this Summer per Wayne Turnage.
- 2) 2007 Rebasings – DHCF plans to finish this process by September 2012.
- 3) OIG Audits – Nothing new on these audits.
- 4) ADA Lawsuit – The District tried to settle the lawsuit but the transfer of 1,500 residents into the community is the sticking point by the advocates.
- 5) Budget Hearing 4/19/12. Veronica will testify again to re-iterate the same issues that have been critical to the membership.
- 6) Compliance with section 6032 of the Federal Deficit Reduction Act of 2005. This will be sent to Wayne Turnage.
- 7) DHCF Behavioral health meeting – This meeting was held April 5<sup>th</sup> to discuss this population.

**B. Rulemaking Health Care Facilities Improvement Act**

- 1) Health Care Facilities Improvement Act Roundtable Discussion – Catania hearing follow-up.
  - a. LPN to RN Program. A follow-up meeting was attended. An LPN to RN conversion program in Ohio was discussed as a model that can be done in the District.
- 2) Disposal of Unused Pharmaceuticals – The original plan was unworkable and will be re-written.
- 3) Second Proposal Rulemaking – Unlicensed Personnel – This has not been published yet and there is a delay in the fingerprint process for the background checks.

### **C. Survey & Certification**

- 1) Formula for calculating RN hours – A task force meeting to develop a list of positions was held. An update and recommendations were shared and discussed with the group.
- 2) Timeliness of Survey Reports – Survey reports from HRLA continue to be received outside of the allowable window. Many times reports are delivered to the facilities after hours or on Friday afternoon which results in a loss of time for facilities to question findings and then begin the plan of correction within the mandated 10 day time frame. The DCHCA will draft a letter to Sharon Lewis.

### **D. DC Boards- Nursing, Nursing Home administration update**

- 1) LPN Forum – This was held on March 7, 2012. Nursing homes need to make a recommendation to the District. Most employees favored a BSN program as opposed to an associate degree.
- 2) DCHCA recommendations re: Rulemaking – DCHCA submitted recommendations on how the continuing education requirement should be written.
- 3) More Administrator License candidates are taking the exam. Home Health Administrators may come under the Nursing Home Licensing Board.

## **VI. Quality of Care Initiatives**

### **A. My Innerview**

1. DHCF signed off on the data sharing agreement. There is still \$123,000 of the original \$2.7 million in funding left.

**B. On Time -** There was a meeting on 3/21 at Carroll Manor. DCOA has asked for additional reports to be submitted in April 15th.

**C. Immunization Challenge** - The immunization results were reported on by Gail Jernigan. Two homes had 100% results for residents. The facility with the highest results for employee immunizations was 98%.

## **VII Work Group Reports**

**A. Convention** - 20 vendors have paid for booths and 2 sponsors have been signed up. The convention committee will continue sending mailings and emails up until June. The Finalization of the speaking and educational schedules is very close. CEU verification is currently being applied for. The next convention committee meeting is on April 20, 2012.

### **B. Moving Quality Forward**

- 1) On March 28<sup>th</sup> there was a seminar on Interact Tools. Gross revenues were \$6,900. Speaker fees were \$3,400. Four hours of CEUs were granted for this training.

- 2) The next seminar being held is on MDS 3.0 and is being held on April 24, 2012. This will be a four hour training session.
- 3) DelMarva is holding a meeting on Care Transitions on May 30<sup>th</sup> in Annapolis.

**C. Financial Health** – Nothing to report.

**D. Legislative Strategic** The Nursing Home Quality of Care proposed rulemaking will be published.

**E. Disaster Preparedness** - There was a meeting on March 22, 2012 at Sibley. An OIG report was published regarding the weaknesses of the disaster preparedness by District facilities. There are monthly role calls on the redundant disaster radio communications systems. Facilities need to be diligent on monitoring and answering the radios. The next monthly Disaster Preparedness meeting is on April 18, 2012.

**F. Assisted Living** Nothing new to report.

**G. Bylaws Task Force** - The Bylaws are completed and have been submitted to the DCHCA Director for distribution to the Association members.

**H. PAC** - DCHCA will not pursue the establishment of a local PAC. Members should continue contributing to the ACHA PAC.

**I. Directory** – The process of updating the Directory and collecting fees is underway.

### **VIII AHCA** –

- A. National Quality Campaign – A CMS call is being held today regarding the use of off-label anti-psychotics compared to national average. The District is below the national average.
- B. AHCA Nursing Facility Staffing Survey – This is due back at the end of this week.
- C. National Nursing Home and Assisted Living Weeks - Materials are available on the AHCA web site for ordering.

### **IX New Business** –

- A. OSHA – Scheduled surveys are happening around the District. Facilities should be holding periodic training on OSHA procedures. Your insurance brokers may be able to provide this training.
- B. DCHCA will be meeting with Leading Age to collaborate.

The next meeting is on May 15, 2012 at Carolyn Boone-Lewis.

Minutes submitted by Scott Taylor, Board Secretary